

**EFFECTIVE MARCH 27, 2020
and
UNTIL FURTHER NOTICE**

In order to serve you in the safest possible manner, the Clerk of District Court office shall be operating under these strict guidelines.

1. This office IS open for business but closed to walk-in traffic.
2. Marriage Licenses will be issued “By Appointment Only.” **Applicants are reminded of Governor Bullock’s “STAY-AT-HOME” directive issued on 3/26/20.**
3. Passport Issuance is by appointment only. **Applicants are reminded of Governor Bullock’s “STAY-AT-HOME” directive issued on 3/26/20.**
4. All attorney filings shall be submitted via email or fax.
5. Certified copies may be requested via email and mailed to you.
6. *Pro Se* filings will be accepted via US Mail. Filings will be processed when fees or a notarized Affidavit of Indigence are submitted and approved by the Court.
7. All child support, court fines/fees, and other court related payments shall be paid by, a cashier’s check, or money order and mailed to the Court. No Cash Payments!
8. Per order of the Court, all Court hearings will be held via video or telephone.

For questions regarding the above procedures, please call (406) 683-3725 or email your question to canderson4@mt.gov.

Carly Jay Anderson
Clerk of District Court