

JOB ANNOUNCEMENT

Position: Beaverhead County Fair Manager

Accountable to: Beaverhead County Commissioners and Beaverhead County Fair Board

Summary of work: Plans, organizes, schedules, and coordinates all activities at the Fairgrounds. Maintains and cares for the grounds and buildings. Oversees projects and events including the annual fair.

Job requirements: This position requires knowledge of related fair activities, management supervision, and budgeting. This position requires skills in planning, organizing, scheduling, accounting, maintenance, and dealing with people. Responsible for general maintenance and care of the grounds and buildings including improvement and special projects, winterization, and seasonal lawn care/irrigation.

Compensation: \$8,500 per year with opportunities for advancement

Job position will be opened until filled.

To apply, please direct a cover letter and resume with qualifications to the Beaverhead County Commissioners and Fair Board at 2 S Pacific St., Ste 4, Dillon, MT.